This booklet is a broad outline of the subjects and courses that we offer. For more information please speak to our teachers who will provide advice on the best course for you.
Secretary's Foreword

This Student Information Booklet is designed to give you essential information about the school you are attending for Years 11 and 12.

If you’re continuing from Year 11 into Year 12, you probably know much of the information in this booklet already. However, some things change from year to year so I encourage you to read through this booklet and make sure you’re up-to-date with the choices available.

If you’re entering Year 11; welcome.

The Student Information Book has been designed to complement and build on the information provided in the Course Information for Years 11 and 12. It provides detailed information about courses, pre-requisites and learning pathways.

During Years 11 and 12 you will have an opportunity to choose the subjects you wish to study.

Some students already have a career in mind and know what subjects they need to achieve that outcome. However, many students haven’t yet decided on a career path and choose to study a range of subjects.

What’s most important is that you complete your studies and obtain a qualification, be that a school-based apprenticeship, a Tasmanian Certificate of Education (TCE) or a vocational education qualification.

Once you’ve got a qualification the world opens up so many opportunities and life is always better when you have choices.

I wish you well in your studies for 2015 and beyond.

Colin Pettit
Secretary

More detailed information about year 11 and 12 courses is available in the 2015 Course Information Handbook for years 11 and 12.
Welcome

Scottsdale High School is very excited to be in the first round of schools delivering year 11 and 12 to rural and regional high schools under the new DoE policy. Our aim is to provide a quality learning program that is both engaging and tailored to student need.

We will work closely with students to ensure that the learning will lead to relevant qualifications and meaningful pathways. Scottsdale High School is working in partnership with Launceston College to ensure students are provided with appropriate course counselling, that there are flexible learning options for meeting the needs of all students and for our staff to have the opportunity to collaborate with colleagues in post year 10 learning.

A successful year 11 and 12 education is more important than ever. We look forward to students continuing their learning journey with us in 2015.

Natalie Odgers
Principal

The Dorset Further Education handbook provides students with information about the options available for study in the local community which include years 11 and 12. Scottsdale High School has three Post Year campuses which include the LINC, Trade Training Centre and the Scottsdale High School Farm.

Dorset Further Education provides the opportunity for students to study full or part-time and can include work placements. Students are able to study a Tasmanian Certificate of Education (TCE), complete a vocational qualification, study online or enrol through flexible learning in a level 1, 2 or 3 course.

All Further Education students are encouraged to work with our Pathway Planning Officer and teachers to ensure they have a two year pathway with learning program which suits their needs and interests.

Not only do students have the opportunity to study a number of trade qualifications at the Dorset Trade Training Centre but in 2015 we have Agriculture Studies available to our local community. Dorset Further Education offers students the unique opportunity to study in their local area without having to travel to Launceston.

Contact details are listed on the back page of this guide if you wish to express an interest in Dorset Further Education for 2015.

Jeanna Bolton-Dean
Assistant Principal Post Year 10 Leader
## Your Timetable

Your week enrolled in Further Education & Training in Scottsdale *may* look like this depending on the subjects you choose. The shaded lines indicate study or possible work placement lines.

<table>
<thead>
<tr>
<th>PERIOD</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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</thead>
<tbody>
<tr>
<td>Class Teacher</td>
<td>8:50 - 9:00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Period 1</td>
<td>9:00 - 9:50</td>
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</tr>
<tr>
<td>Period 2</td>
<td>9:50 - 10:40</td>
<td>Mathematics Level 1 / 2</td>
<td>VET Course</td>
<td>Literacy / Numeracy Extension &amp; Support</td>
<td>Mathematics Level 1 / 2</td>
</tr>
<tr>
<td>Recess</td>
<td>10:40 - 11:00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Period 3</td>
<td>11:00 - 11:50</td>
<td>English Level 1 / 2</td>
<td>VET Course</td>
<td>English Level 1 / 2</td>
<td>VET Course</td>
</tr>
<tr>
<td>Period 4</td>
<td>11:50 - 12:40</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lunch</td>
<td>12:40 - 1:20</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Period 5</td>
<td>1:25 - 2:15</td>
<td>Pathway Planning Computing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Period 6</td>
<td>2:15 - 3:05</td>
<td></td>
<td>VET Course</td>
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**OR**

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<tr>
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<th>WEDNESDAY</th>
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<tr>
<td>Period 1</td>
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<tr>
<td>Period 2</td>
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<td>English Level 3</td>
<td>Literacy / Numeracy Extension &amp; Support</td>
<td>English Level 3</td>
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<tr>
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</tr>
<tr>
<td>Period 3</td>
<td>11:00 - 11:50</td>
<td>Mathematics Level 3</td>
<td>Physical Recreation</td>
<td>Science</td>
<td>Mathematics Level 3</td>
</tr>
<tr>
<td>Period 4</td>
<td>11:50 - 12:40</td>
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Please note: These timetables are samples only.
Dorset Education & Training Centre

The Dorset Education & Training Centre is located upstairs in the new LINC building in King Street. This centre has been operating in other locations in Scottsdale since 2001 with many students completing qualifications and successfully entering the workforce.

At Dorset Education & Training Centre you have the opportunity to complete your Tasmanian Certificate of Education and also study an online Vocational Education and Training Course. VET courses provide students with practical hands on experiences and can lead to numerous vocational pathways. These courses comprise of study of both on and off the job units. Students will gain practical skills and experience that employers are looking for and obtain qualifications that are recognised throughout Australia.

Dorset Further Education value parental interest and support. If at any time you wish to make an appointment to discuss issues with your child’s teacher please contact the office to arrange a suitable meeting time. Another valuable way of keeping informed about school activities is the High School newsletter, this is distributed on a fortnightly basis and is also available on the school website. You may elect to receive this electronically.

Reporting
Students will receive a mid-year report which details subject reports for all TCE studies. This report also addresses personal attributes and qualities that are considered essential for any workplace (such as time management and co-operation). At the end of the year, TQA (Tasmanian Qualifications Authority) will notify students in writing of their results. Parent/Teacher interviews are held mid-year. If you have questions about your child’s program please contact the school.

Attendance
Attendance in classes has been shown by research to be one of the most important factors in successful student outcomes. We have high expectations for all students with regards to regular attendance. If you are going to be absent from school we expect that your parent/guardian will make contact with the school on the day to offer an explanation. In the event of a medical absence longer than three days we require that a medical certificate is provided. SMS absence alerts to parents are automatically generated daily.

Transport
Year 11/12 students are able to access the same bus service as the 7-10 students. Student Identification cards are available upon request once your enrolment is completed and you have started the new school year.
**Tasmanian Certificate Education (TCE)**

The Tasmanian Certificate of Education (TCE) is a qualification that has five standards: literacy skills, numeracy skills, ICT skills, Pathway Planning and evidence of your participation and achievement. You can achieve your TCE while studying at Dorset Further Education. These subjects are delivered face-to-face. Most courses are either 100 hours or 150 hours of classroom time.

**English**

**Essential Skills Reading and Writing** (ERW210114), has a complexity level of TQA 2, and a size value of 10 (100 hours design time). The Essential Skills - Reading and Writing course is designed for learners who require a structured and tightly focused course to develop their literacy skills to the standard expected by the TCE requirement for everyday adult reading and writing.

**English Foundation** (ENG215114), has a complexity level of TQA 2 and a size value of 15 (150 hours design time). Students learn to create, analyse and respond to a wide range of texts, including literature, media and everyday texts. They work with print and non-print texts, including multimedia texts. There is emphasis on using texts to inquire into significant issues, using a range of texts to develop deeper understanding of issues and learning to interpret texts from different perspectives. Students frequently work collaboratively in authentic contexts.

**English Communications** (ENC315114), has a complexity level of TQA 3, and a size value of 15 (150 hours design time). English is the learning area most intimately concerned with language and imagination; it is about making meaning through interaction with and reflection on texts, language, people and the world. English is concerned with the development of students as confident and effective communicators. Students will demonstrate increasing awareness of the cultural, social and technical dimensions of language by engaging with, analysing and composing a diverse range of texts. This course reflects the changing nature, context and uses of texts.

**Computing**

**Basic Computing** (ICT110114) TQA 1, size value 10 (100 hours design time). This course is designed for students who have little or no background in computing and who need to gain basic practical skills in computing. Through practical experience, students develop basic skills and confidence in dealing with common information technologies, and understand their application and implication in work, leisure and communication.

**Computer Applications** TQA 2, size value 5 (50 hours design time).

This course is designed for learners who desire to gain a greater competency in the use of specific computing applications. It allows for development of practical computing skills and detailed coverage of social issues, along with occupational health and safety concerns. It is designed to allow learners to undertake focused learning in a particular, applied area of
This approach recognises that the application of computers and associated digital technologies covers a wide range of context and areas of speciality and provides opportunity for a greater depth of learning to be acquired in contexts that are relevant to learner needs and interests.

**Maths**

**Everyday Maths (MTE110114)** has a complexity level of TQA 1 and a size value of 10 (100 hours design time).

This course is specifically designed for students who require flexible and individualised learning programs. The skills, knowledge and understandings offered in this course will enable students to move toward greater autonomy and independence.

**Essential Skills – Maths (MTN210114)** has a complexity level of TQA 2, and a size value of 10 (100 hours design time).

The **Essential Skills – Maths** course is designed for students who require a structured and tightly focused course to develop their numeracy skills to the standards expected by the TCE requirement for everyday adult mathematics.

**Workplace Maths (MTW215114)** has a complexity level of TQA 2 and a size value of 15 (150 hours design time).

Workplace Maths focuses on enabling students to use maths effectively, efficiently and critically to make informed decisions in their daily lives. The emphasis of Workplace Maths is to provide students with the mathematical knowledge, skills and understanding to solve problems in real contexts for a range of workplace, personal, further learning and community settings. This subject provides the opportunity for students to prepare for post-school options of employment and further training.

**General Mathematics – Foundation (MTG215114)** has a complexity level of TQA 2 and a size value of 15 (150 hours design time).

Studying **General Mathematics – Foundation** provides the student with a breadth of mathematical experience that enables the recognition and application of mathematics to real-world situations. General Mathematics – Foundation is also designed for those students who want to extend their mathematical skills beyond Year 10 level and provides the foundation for the further study of mathematics and related subjects.

**General Mathematics (MTG315115)** has a complexity level of TQA 3 and a size value of 15 (150 hours).

**General Mathematics** aims to develop learners’ understanding of concepts and techniques drawn from number and algebra, trigonometry and world geometry, sequences, finance, networks and decision mathematics and statistics, in order to solve applied problems. Skills in applying reasoning and interpretive skills in mathematical and statistical contexts and the capacity to communicate in a concise and systematic manner using appropriate mathematical and statistical language will be developed. Learners will develop the capacity to choose and use technology appropriately and efficiently.
Physical Sciences – Foundation 2 (SPW215114) has a complexity level of TQA 2 and a size value of 15 (150 hours)

*Physical Sciences - Foundation* aims to equip students with skills and knowledge in physical sciences to apply basic principles to explain observations of the properties and behaviour of matter and natural phenomena that occur in the real world. In studying this course, students will also develop skills in scientific thinking, and understanding of scientific terminology.

This course does not have prescribed content. A student will be exposed to a range of scientifically based approaches for inquiring into the physical and chemical nature of their world. Content will have a strong practical basis that is covered and, where possible, links with the students’ experiences and lives. A variety of approaches can be used to achieve this purpose.

Physical Recreation (REC110113) has a complexity level of TQA Level 1 and a size value of 10 (100 hours)

Physical Recreation is a course in the Health and Wellbeing learning area. This learning area provides students with opportunities to develop their understanding of the place of activity, sport, recreation and fitness in their present life, further education, workplace and in the wider community. By undertaking courses within the Health and Wellbeing learning area, students will develop overall health, fitness, self-esteem and a sense of identity as individuals and in communities.

The Health and Wellbeing learning area provides a variety of courses covering social, psychological and physical development. Health and Wellbeing involves students in physical activity and knowledge based courses which promote immediate, as well as life-long, health benefits. Students will acquire an understanding of human functioning and physical activity, skills in communication and investigation, and the ability to apply theory to practical situations.

Personal Pathway Planning (PPP205113) has a complexity level of TQA 2, and a size value of 5 (50 hours design time)

The Pathway Planning process for year 8 to 10 in schools provides a foundation for students to plan their future pathways into post-compulsory education and training.

The Personal Pathway Planning course is designed to enable students in years 11 and 12 to apply that learning and further develop their plans. It aims to prepare adult learners, in particular young adults, for the challenges of participating in 21st Century life. The course equips learners with ‘whole of life’ knowledge, skills and understanding and focuses them on clearly defining their goals for life beyond formal education and training.

The course focuses on aspects of personal development and includes the completion of a Personal Pathway Plan. This course is designed to support all other learning or training that a young person undertakes at their relevant place of learning.

“Year 11 and 12 provides more opportunities for careers whether you want to go to university, start an apprenticeship or join the workforce.”
Flexible Learning

As well as the TCE subjects on offer, students can also enrol in level 1,2 or 3 subjects through Flexible Learning.

The Flexible Learning Network provides a rich and diverse post-year 10 curriculum and a range of broad education pathways that might, for a variety of reasons, otherwise be difficult to access.

FLN is conducted through a mix of traditional text-based work, telephone contact, email, occasional tutorials and online delivery. Studying through the FLN means that you have control over where and when you study, but it also means that you will be required to take extra responsibility to achieve success in your learning pathway.

The current flexible learning course guide can be viewed online or the teachers at Dorset Training will have a copy for you to view.

Student Support

At the start of the new school year, students with individual learning plans or individual education programs are able to meet with their teacher and parents during enrolment to discuss their needs and interests. Supports are put in place for all students to achieve success in their post year 10 studies.

Students have access to additional Literacy and Numeracy support. A support teacher is available on scheduled blocks throughout the timetable to assist students with their studies. Year 11 and 12 students also have access to the school social worker and school psychologist.

Pathway Planning assistance is available through Tiki Button from the High School. Tiki can assist students with the writing of resumes, personal statements, job applications or planning students learning programs. Students in years 11 and 12 are encouraged to study Pathway Planning when enrolling in their TQA subjects.

Our Supportive School Environment Policy details the supports, communication and values which underpin the Scottsdale High School learning community and its five centres. Students in year 11 and 12 must sign the Supportive School Environment Policy during the enrolment process. The policy details what restorative practice is and how it is used to support learners who have issues, complaints or challenges with their learning programs.
e-Learning Qualifications

The Department of Education’s eLearning programs provide access to some VET courses for post year 10 students in rural and remote government schools.

The eLearning courses are delivered by an online teacher with the support and supervision of the students’ own school. These online courses are a sample of what is available. Class sizes are limited and because of this an early Expression of Interest is recommended.

- **CHC20112 - Certificate II in Community Services**  
  Possible career pathway: personal and family support care, social work, retirement village support care, youth work.

- **SIT20212 - Certificate II in Hospitality**  
  Possible career pathway: Food and beverage attendant, hotel reception duties, front desk services.

- **SIR20212 - Certificate II in Retail**  
  Possible career pathway: Shop assistant, department store employee

- **BSB20112 - Certificate II in Business**  
  Possible career pathway: Administration assistant, office employee
Dorset Trade Training Centre

The Dorset Trade Training Centre provides practical training for real jobs in a learning environment reflective of current workplace situations. Nationally accredited courses are delivered by qualified and experienced industry based teachers.

Students are involved in practical training at a Certificate I or II level ensuring ideal job preparedness and key employability skills. Students enrolled in the centre are also offered career advice to assist with making the move into a job or further training.

This innovative state of the art training facility has been brought about through a collaborative effort between TasTAFE and Scottsdale High School to secure $3.4 million in Australian Government funding to build a new multi-trade training facility which is located on the Scottsdale High School site. Called the Dorset Trade Training Centre, it improves access to trade training for students in Year 11 and 12. The need for such a facility is critically important for industry in our area to address nationally recognised skill shortages in traditional trades and the needs of emerging industries in our local region.

The centre delivers the following qualifications:

- **AHC 20110 Certificate II in Agriculture – new in 2015**

  Practical training will be “Hands on” and be delivered at the Scottsdale High School farm and a range of agricultural enterprises in the North East region. The course will be delivered onsite, by a face-to-face teacher. There will be flexible training options for students who may be currently employed in the industry or students wishing to gain recognition for current skills. This course is designed to be an introductory or pre-employment course, for students who may wish to explore career opportunities in agriculture or related service areas. The units are designed to provide students with a set of generic skills and basic knowledge to gain employment in a range of agricultural enterprises.

  This training course is designed for year 11 or 12 students. There are no pre-requisites required for entry to this course.

  Students may wish to undertake a course work placement in a specialised agricultural enterprise to explore their interests in a particular area of agriculture or related service industry, for example agronomy, livestock sales, rural merchandise.

- **AUR 10112 Certificate I in Automotive – Vocational Preparation**

  This qualification is an introductory qualification to the automotive retail, service and repair industries and an entry to further training in several sectors. It is designed for application in a highly supervised context, such as VET in schools or other equivalent introduction or induction to industry environments. The range of technical skills and knowledge is limited.

  The Certificate I in Automotive Vocational Preparation offers entry-level training for those working or seeking to work in any of the automotive sectors.
Dorset Trade Training Centre

- **AUR 20712 Certificate II in Automotive – Vocational Preparation**
  This qualification covers the skills and knowledge required to perform a limited range of tasks related to familiarisation and inspection of mechanical and electrical components and systems of cars, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles. This qualification also covers the skills and knowledge required to perform minor maintenance and repair of an automotive vehicle body. The range of technical skills and knowledge is limited. The Certificate II in Automotive Vocational Preparation prepares prospective employees to undertake work in the broader automotive industry.

- **MEM10105 Certificate I in Engineering**
  This qualification is an introductory qualification to the metal fabrication, welding, fitting and machining industries and an entry to further training in several sectors. It is designed for application in a highly supervised context, such as VET in schools or other equivalent introduction or induction to industry environments. The range of technical skills and knowledge is limited.
  The Certificate I in Engineering offers entry-level training for those working or seeking to work in any of the metal fabrication sectors.

Dorset Trade Training Centre Study offers:

- Engagement and Support
- Approachable and supportive industry trained staff in a welcome learning environment
- An opportunity to build valuable pre-employment skills, working with the latest equipment in training facilities that meet industry standards
- The opportunity for industry visits, community involvement, work placement and participation in short courses to enhance learning
**Plagiarism**

Plagiarism is a serious offence and may result in subject failure or termination of course enrolment. Plagiarism includes using another person’s ideas, designs, data, images, words or works without appropriate acknowledgement or showing the source clearly and explicitly. It also includes the direct copying of someone’s work, summarising and paraphrasing information, or someone else’s ideas without showing the source clearly and explicitly.

Scottsdale High School aims to enhance fair and ethical practice for those engaging in student assessment or learning activities and alerts staff and students to their responsibilities in relation to plagiarism.

**Fees & Payment Options**

The levy or fee that you pay will depend on whether you are a full time Year 11/12 student, or a part-time student. Parent/guardians will receive their invoices by March – April 2015, along with information regarding payment options. Levies are payable at the High School Main Office and you can choose to pay in full, by instalments or via Centrepay. Centrepay is a free direct bill paying service available to students who receive a Centrelink payment. The school can provide you with a Centrepay form.

A full time enrolment in Years 11 / 12 will be invoiced $400. Part-time enrolments will be a pro-rata amount based on the full-time fee.

Families on low incomes who are eligible for STAS (Student Assistance Scheme) will not be required to pay school fees. For assistance in determining your eligibility for STAS, you will need to contact the Corporate Services Centre, Department of Education on 1800 816 057 or by email: stas@education.tas.gov.au. In some instances if you were eligible for STAS in 2014, you will receive a letter stating that your STAS has automatically rolled over to 2015 – you won’t need to reapply. If, however you are applying for STAS for the first time you will need to provide documentation giving proof of income. Application forms are available from Service Tasmania, Centrelink or Scottsdale High School.
Campus Information and Contact details

Dorset Education & Training Centre
Narelle Krushka narelle.krushka@education.tas.gov.au
LINC Building, King Street
Phone: (03) 63523 204

Scottsdale High School, School Farm
Kylie Rattray
kylie.rattray@education.tas.gov.au
Phone: (03) 6352 6333
Dorset Trade Training Centre
Narelle Krushka Co-ordinator narelle.krushka@education.tas.gov.au
Scottsdale High School, Phone: (03) 63526 350

Scottsdale High School
20 Coplestone Street, Scottsdale
Phone: (03) 6352 6333

Natalie Odgers
Principal, Scottsdale High School
Email: scottsdale.high@education.tas.gov.au

Jeanna Bolton-Dean
Assistant Principal Post Year 10 Leader
Email: jeanna.bolton-dean@education.tas.gov.au

Tiki Button
Pathway Planning Officer
Email: tiki.button@education.tas.gov.au

August 2014
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